



Republic of the Philippines  
Department of Education  
**PANGASINAN DIVISION II**  
Binalonan, Pangasinan

**REQUEST FOR QUOTATION**

DATE 17-Sep-25  
PROJECT TITLE Procurement of the 4th Quarter Office Supplies of various offices of this Division.  
Quotation Number Pang2-Quo-25-09-0117

Company Name \_\_\_\_\_ Date: \_\_\_\_\_  
Address \_\_\_\_\_  
Contact Number \_\_\_\_\_  
PhilGeps Registration No. \_\_\_\_\_

**TERMS AND CONDITIONS**

1. Bidders shall provide correct and accurate information required by this form.
2. Price quotation must be valid for thirty (30) calendar days from the date of submission.
3. Price quotation shall include all taxes, duties and levies payable.
4. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder.
5. Item/s shall be delivered according to its technical specification.
6. Please attach the following documents together with this document:
  - a. PhilGeps Registration Certificate
  - b. Business/Mayor's Permit
  - c. DTI Registration/SEC Registration
  - d. Certificate of Registration (COR)
  - e. Omnibus Sworn Statement
  - f. TAX CLEARANCE CERTIFICATE

**Note:** Please quote your lowest price for the item/s listed below, subject to the Terms and Conditions and submit your duly signed quotation on **September 23, 2025 @ 9:00 AM** in a SEALED ENVELOPE. It must be duly received by the BAC Secretariat through manual submission.

MARCIANO U. SORIANO, JR.  
BAC Chairperson

Item No.	Items and Description	Quantity	Unit of Measure	Unit Price	Total Price
1	AIR FRESHENER, Sakura & Waterlily Spray, 320 ml	10	pcs		
2	ACER LAPTOP BATTERY, As16a5k	5	pcs		
3	HP LAPTOP BATTERY, HSTNN-LB6V	5	pcs		
4	CAT6 UTP CABLE OUTDOOR, 305 meters	1	roll		
5	CCTV CAMERA DOME w/ AUDIO	1	pcs		
6	CCTV CAMERA BULLET TYPE 4MP COLORVU	2	pcs		
7	KEYBOARD, Wired	2	pcs		
8	MOUSE, Wired	2	pcs		
9	INSECTICIDE SPRAY, 750 ml	15	pcs		
10	WIFI DONGLE, Wireless, 5G	6	pcs		
11	DDR #4 16GB, 3200 Mhz dimm	5	pcs		
12	SSD, 240gb	5	pcs		
13	CLIP BACKFOLD, 32mm	30	box		
14	COMPUTER SET	2	pcs		
	<b>System Specification:</b>				
	Processor: 13th Generation Intel Core i5-13420H Processor (E-cores				
	Operating System: Windows 11 Home Single Language 64				
	Graphic Card: Integrated graphics				
	Memory: 8GB DDR5-5200MHz (SODIMM)				
	Storage: 512GB SSD M.2 2280PCIe Gen4 TLC				
15	COMPUTER PRINTER, Print. Copy. Scan.	5	pcs		
16	Computer Printer, print.copy.scan, Wi-Fi Multifunctional Integrated	2	pcs		
17	BATHROOM TISSUE, 3 ply	60	pack		
18	INTERFOLDED PAPER TOWEL, 2 ply	60	pack		
19	ROLLED PAPER KITCHEN TOWEL, 2 ply	60	pack		

Item No.	Items and Description	Quantity	Unit of Measure	Unit Price	Total Price
24	ORIGINAL INK CARTRIDGE, BH-7	3	pcs		
25	ORIGINAL INK CARTRIDGE, CH-7	3	pcs		
26	EPSON PICK UP ROLLER	5	pcs		
27	EPSON PUMP ASSY	5	pcs		
28	ALCOHOL, Ethyl, 500 ml	15	bottle		
29	BALLPEN	30	piece		
30	BATTERY, dry cell, size AA, four blister	6	pack		
31	BATTERY, dry cell, size AAA, four blister	6	pack		
32	CLEANER, Toilet Bowl and Urinal	3	bottle		
33	CLIP, backfold, 32mm	3	box		
34	CORRECTION TAPE	32	piece		
35	DATA FILE BOX	8	piece		
36	DEODORANT CAKE	3	pcs		
37	DETERGENT POWDER, all purpose, 2kg.	9	pouch		
38	EPSON INK - 003 BLACK	9	bottle		
39	EPSON INK - 003 CYAN	2	bottle		
40	EPSON INK - 003 MAGENTA	2	bottle		
41	EPSON INK - 003 YELLOW	2	bottle		
42	FOLDER with tab, A4, white	3	pack		
43	FOLDER with tab, Legal, white	3	pack		
44	GLUE, all-purpose, 130g	4	bottle		
45	INK CARTRIDGE, C13T664100 (T6641), Black	3	cart		
46	PAPER MULTIPURPOSE, Letter Size	5	reams		
47	PAPER MULTIPURPOSE, A4	9	ream		
48	PAPER, MULTIPURPOSE, LEGAL	15	ream		
49	PLASTIC FASTENER	4	box		
50	RECORD BOOK, 500 PAGES	6	book		
51	RULER, plastic, 450mm	1	piece		
52	SIGN PEN, Medium Tip, Black	12	piece		
53	SIGN PEN, Medium Tip, Blue	12	piece		
54	SIGN PEN, Medium Tip, Red	12	piece		
55	STAMP PAD, felt	1	piece		
56	STAPLER, standard type	1	piece		
57	TAPE DISPENSER, table top	1	piece		
58	TAPE, transparent, 24mm	6	roll		
59	TAPE, transparent, 48 mm	3	roll		
60	TISSUE, INTERFOLDED PAPER TOWEL	44	pack		
61	TRASHBAG, Large size	7	roll/pack		
62	TRASHBAG, XL size	7	roll/pack		
63	TRASHBAG, XXL size	2	roll/pack		
64	TWINE, plastic	2	roll		
<b>Approved Budget for the Contract : Php 348,725.00</b>				<b>TOTAL</b>	

Supplier's/Bidder's Authorized Representative

Signature Over Printed Name

Date: \_\_\_\_\_



Address: Canarvacanan, Binalonan, Pangasinan

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