



Republic of the Philippines  
**Department of Education**

Region I

**SCHOOLS DIVISION OFFICE OF PANGASINAN II**

**Office of the Schools Division Superintendent**

February 4, 2025

**DIVISION MEMORANDUM**

No. 082, s. 2025

**AFTER-CLASS AND WEEKEND TRAINING OF ATHLETES BOUND FOR THE R1AA MEET 2025**

To: Assistant Schools Division Superintendents  
 Chief Education Supervisors  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Elementary and Secondary School Heads (Public & Private)  
 All Others Concerned

**APPROVED FOR TRANSMISSION:**  
  
**VIVIAN R. PURISIMA**  
 ADMINISTRATIVE OFFICER V

1. In preparation for the 2025 Region I Athletic Association (R1AA) Meet, this Office authorizes the conduct of after-class and weekend training for athletes who have qualified for the said competition. The training shall commence immediately upon issuance of this memorandum and shall conclude before the scheduled in-house training.
2. All concerned personnel, including teacher-coaches and trainers, shall be entitled to Vacation Service Credit (VSC) or Compensatory Time-Off (CTO), in accordance with DepEd Order No. 53, s. 2003 (Updated Guidelines on the Grant of Vacation Service Credits to Teachers) and Civil Service Commission (CSC) Memorandum Circular No. 41, s. 1998 (Grant of Compensatory Time-Off).
3. The conduct of training shall adhere to the following guidelines:
  - Training sessions shall be held after class hours on weekdays and during weekends.
  - No training shall interfere with regular class schedules or academic requirements of the learners.
  - Teacher-trainers and teacher-coaches shall agree on a training program approved by the Division and ensure the safety and well-being of the athletes.
  - School Heads shall monitor compliance with training schedules and ensure coordination with parents/guardians.
  - Public Schools District Supervisors shall oversee the implementation of this memorandum in their respective areas.
  - Schools must comply with DepEd Order No. 40, s. 2012 (Child Protection Policy) to ensure the safety of athletes.
  - ASAP-II, Inc. Officials shall supervise the implementation of the training and other matters relative to its conduct.
  - Proper documentation of training sessions, including attendance and progress reports, must be maintained.
  - Coordination with parents/guardians is required for after-class and weekend training sessions.
4. This memorandum shall take effect immediately. All concerned personnel are directed to comply accordingly.
5. For your guidance and strict compliance.

**VIVIAN LUZ S. PAGATRATAN, CESO VI**  
 Schools Division Superintendent



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