Republic of the Philippines
Department of Education
Region I
SCHOOLS DIVISION OFFICE OF PANGASINAN II
Canarvacanan, Binalonan, Pangasinan

APPROV... ADM... ...ICER V

Office of the Schools Division Superintendent

October 19, 2026

DIVISION MEMORANDUM
No. 614, s. 2026

PARTICIPATION TO THE QUALITY ASSURANCE ACTIVITY re INFORMATION DISSEMINATION DRIVE FOCUSING ON WPS CRITICAL CONTENTS

To: Public Schools District Supervisors/District In-charge
Elementary and Secondary School Heads
All Others Concerned

1. Relative to Regional Memorandum No. 1329 s.2026 on ***QUALITY ASSURANCE ACTIVITY re INFORMATION DISSEMINATION DRIVE FOCUSING ON WPS CRITICAL CONTENTS*** to be held at Hotelinda Suites Vigan City *on October 21-23, 2026*, the following DepEd Personnel are requested to represent our division to the said training:

NAME OF PARTICIPANTS	DESIGNATION/OFFICE/SCHOOL
Eugene M. Toralba, PhD	***Education Program Supervisor, SDO Pangasinan II***
Alano N. Alcantra	***Head Teacher III, CPPNHS***
Nata Franz J. Taguiam	***Administrative Officer II, Malasin ES, Pozorrubio I***

2. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on holiday, weekend, cancellation, or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in DepEd Order No. 13, s 2024 for teaching personnel and Compensatory Time-Off (CTO) for non-teaching personnel as per CSC and DBM Joint Circular NO. 2, s. 2004 on Non-Monetary Renumeration for Overtime Services Rendered, whichever is appropriate and applicable.
3. Travel and other incidental expenses of the participants shall be charged to local school funds/MOOE/GAD Fund subject to the usual auditing and accounting procedures.
4. This memorandum serves as the official ***Authority to Travel*** of the participants. Travel expenses shall be charged to local funds.
5. For information. guidance and compliance.

VIVIAN LUZ S. PAGATPAGAN, CESO V
Schools Division Superintendent